**PRESBYTERY OF NORTHERN WATERS STATED MEETING**

**MINUTES**

**First Presbyterian Church, Ely, MN**

**May 3, 2018**

Rev. Rich Blood, Moderator, called the Stated Meeting of the Presbytery of Northern Waters together at 10:00 am reading scripture from Luke 11:18-22. The meeting was called to order with prayer.

Rev. Blood called attention to the Book of Confessions, stating that because we are reformed folks, we are continually speaking to the moment. He read from a confession that is not in our Book of Confession, not authoritative Presbyterian stuff. The confession is called Reclaiming Jesus. The 1st verse of “Here I Am Lord” was sung.

Prior to the Call to Order, Mary Voss held Orientation for New Commissioners and Betty Starkey provided a Time of Prayer.

Rev. E. Bradley Carloss, Stated Clerk, declared a quorum.

The Presbytery Approved the docket.

* + With the approval of the docket was also the approval of the consent agenda. Opportunity was provided to remove the items from the consent agenda and they were not removed. Items approved by the Council and The Committee on Ministry on behalf of the Presbytery (Consent Agenda):

**CONSENT AGENDA**

1. **Items approved by the Council on behalf of the Presbytery (Consent Agenda)**

**March 20, 2018**: Council approved the Minutes of the February 3, 2018 Stated Meeting of the Presbytery at the First Presbyterian Church, Duluth, MN.

**March 20, 2018**: Council received a report that the Pioneer Parish Council has approved sharing space in the Presbytery office and gave final approval to the sharing of space.

**March 20, 2018**: Council approved a speaker fee of $750 plus travel costs for the Reverend Kara Root scheduled to be the featured speaker at the May Stated Meeting of the Presbytery, to be charged to the Leadership/Speaker Fund.

**B. Items approved by the Committee on Ministry on behalf of the Presbytery (Consent Agenda)**

March 13, 2018: COM has examined Henry (Chip) Holt and is comfortable with him moving forward in the process of becoming a CRE, to have training on Polity and Sacraments, to attend North Central Ministry Development for assessment, and that he will transfer his membership to the Bemidji Church and become an elder.

March 13, 2018: COM approved Seminary Debt Assistance Grants for the Reverend Chris McCurdy and the Reverend Kathryn Reed Walker for $2,000 each for 2018.

April 10, 2018: COM approved with one abstention, if the way be clear, the Working Agreement between the First United Church of Bemidji and Henry H. (Chip) Holt.

**Presbytery of Northern Waters**

**Working Agreement for the Services of**

**Henry H. Holt**

The following comprises a Working Agreement between the First United Church of Bemidji,

Minnesota and Henry H. Holt, who hereby agrees to serve as Commissioned Ruling Elder for the

above organization in accordance with the following terms:

1.Duties of the Commissioned Ruling Elder:

a. lead worship/preach

b. moderator of session

c. pastoral care of members

d. attend meetings of the presbytery

e. provide leadership for defining the mission of First Presbyterian Church and reaching to the larger

community

2. Time Expectations: The average working week will be 27 hours. This is a part time agreement, with

one full week (7 days) per month free of any duties and responsibilities, as scheduled with session.

3. Relationships:

a. The CRE, as moderator of session, shall relate to all church boards and committees as would an

installed minister, but within the terms specified in items 1 & 2 above.

b. The person shall attend Presbytery meetings and otherwise be an active participant in the life

and work of The Presbytery of Northern Waters, and shall cooperate fully with the Committee

on Ministry and other Presbytery personnel.

c. The person will be assigned a mentor by the Committee on Ministry and will continue education

in PCUSA polity, reformed theology, and other areas of study as determined in consultation

with the mentor and the COM.

e. The person shall support and promote the doctrinal stance of the Presbyterian Church (U.S.A.)

as found in the Presbyterian Church (U.S.A.) Book of Confessions; the system of government of

the Presbyterian Church (U.S.A.), as found in the Presbyterian Church (U.S.A.) Form of

Government; worship as described in the Presbyterian Church (U.S.A.) Directory for Worship;

discipline as described in the Presbyterian Church (U.S.A.) Book of Discipline; and in general

the mission and program of the Presbyterian Church (U.S.A.).

4. Remuneration: The above organization will provide to the person fulfilling this Working Agreement

the following remuneration during the life of the Working Agreement:

a. $1,700 per month cash salary, based on the time expectations specified in number 2 above.

b. Housing/utilities is included in the monthly salary

c. No PC(U.S.A.) pension payments.

d. Auto/travel expense will be reimbursed at the current IRS rate.

e. four weeks per year paid vacation

f. two weeks per year continuing education time, with $500 expense money.

5. Duration of This Working Agreement:

a. This Working Agreement shall become effective when signed by the person fulfilling this

Working Agreement, the clerk of session, and the Presbytery's Committee on Ministry

Representative. The expected beginning date of this Working Agreement is June 1, 2018.

b. The Working Agreement is expected to be in effect for one year.

c. The Working Agreement shall be valid for no longer than one year; prior to which time, if

both principal parties wish an extension, such shall be negotiated with/through the

Presbytery's Committee on Ministry.

d. Modifications to this Working Agreement may be initiated by any of the three parties; and

when negotiated to the satisfaction of all three parties and signed by each, become

effective.

e. Additional hours and duties may be agreed to between the two principal parties, with

remuneration to be added in relation to the hours and remuneration specified in this

Working Agreement. The additional hours and duties shall be stated in writing and signed

by the two principal parties. They shall also be approved by the Committee on Ministry

and/or its authorized representative.

f. The Working Agreement may be terminated upon 30 days written notice by either

primary party, and the approval of the Presbytery of Northern Waters or its authorized

representative (the Committee on Ministry).

**April 10, 2018: COM approved the Working Agreement for Temporary Pulpit Supply between Kathleen (Katie) M. Larson and the First Presbyterian Church, Hibbing, as follows.**

**WORKING AGREEMENT**

**Temporary Pulpit Supply**

**KATHLEEN (KATIE) M. Larson**

**925 15th Street North**

**Virginia, MN 55792**

**And FIRST PRESBYTERIAN CHURCH**

**2201 2ND Ave. E., Hibbing, MN 55746**

Beginning with May 1, 2018 through November 1, 2019, the parties involved have agreed to:

1. Kathleen Larson preaching every Sunday each month ~~including communion at one specified service each month.~~
2. ~~Moderating the Unity Council meeting on the third Monday of each month~~.
3. Pastoral Care as needed.

Compensation for Preaching will be $100 honorarium for each Sunday, plus mileage at the appropriate IRS rate.

~~Compensation for Moderating the Unity Council will be $50.00 plus mileage at $.545 per mile.~~

Compensation for Pastoral Care visits, as needed, will be mileage at the appropriate IRS rate.

Katie will be supervised by a member of the Unity Council Worship and Personnel committee. If mediation is needed between Katie and the Worship/Personnel Committee, the intermediary will be the Committee on Ministry representative.

Katie will give two weeks’ notice if unable to be present on a Sunday. Bulletin information will be into the church by Wednesday preceding service.

Either party will give two weeks’ notice to terminate this working agreement.

Corresponding members were seated: (Corresponding members are given voice, not vote.)

Rev. Charlotte Franz, ELCA

Kara Root, Presbytery of the Twin Cities Area

Registration will constitute the roll.

The roll, formed from the registration, follows:

Teaching Elders-Minister Members

Matthew Arneson P Corey Larsen P

Rich Blood P Elizabeth Liebenstein E

James Deters P Chris McCurdy P

Nancy Deevers E Kathryn Nelson E

Connie Dorn E Tony Oltmann E

John D. Gibbs E Chips Paulson P

Paula Gaboury E Ken Ribe P

Kalvin Hanhart P Karen L. Schuder E

Calvin Harfst A Arlin Talley P

Janelle Harrison E Kerry Clark Tomhave A

Kimbrel Johnson P Lon Weaver E

Kari L. Jutila P Robyn Weaver P

Jeremiah Knabe P Doug Workman P

Katie Kolmodin E John Yingling P

**Honorably retired**

Duane Aslyn – HR E Robert Hickman- HR E

Wm. P. Anderson – HR E Charles House – HR E

Joel Huenemann P

Bruce Calbreath – HR E Sharon J. Johnson – HR E

Brad Carloss – HR P Nancy Knapp – H E

Harry Colquhoun-HR E Robert Light – HR E

Peggy Cooper - HR E Margaret Z Morris – HR E

James De Smidt – HR E Eric Nielsen – HR - E

David Gabriel – HR E John Pressler -HR E

John G. Gibbs – HR E Darrel Robertson – HR E

Robert Goodin – HR P Barbara Streng – HR E

Sue Goodin – HR P Roger Waid – HR E

Graden Grobe – HR E

David T. Guthrie – HR E

Merle Harberts – HR E

Ron Henley-HR E

**Churches: Ruling Elder Commissioners**

Ashland-Presbyterian-Congregational

Babbitt-Woodland

Bayfield-Bayfield

Bemidji-First Bob Weber

Bigfork-First

Bigfork-Bowstring

Blackduck-First

Bovey-Lawron

Brule-Brule Mike Anderson

Calumet-Community

Carlton-Paine Memorial

Chippewa Falls-First

Cloquet-Presbyterian Church of Cloquet

Coleraine-First United Candy Deal

Cornell-First

Duluth – First Al Gartner

Duluth-Glen Avon Deb Sauer

Duluth-Lakeside

Duluth-Pike Lake

Duluth-Westminster Paul Rigsted

Eau Claire-First

Eau Claire-North

Ely-First

Goodland-

Gordon-First

Grand Rapids-Community Barb Meyer

Hannibal-New Hope

Hibbing-First

Hurley-First

Iron River-Calvary

Ironwood-First

Keewatin-Cong. of the Good Shepherd

Lac du Flambeau-Community

Lake Nebagamon-First

Manitowish Waters-Community

McGrath-Calvary

McGregor-Round Lake Frank Merry

Park Rapids-Trinity Frank Moody

Phillips-First

Rice Lake-United

Saxon-Saxon-Gurney Community

Silver Bay-United Protestant

Solon Springs-First

Superior, Country Peace

Superior-Pioneer Parish

Superior-United Jackie Ranko

Tamarack-First

Tower- St. James

Two Harbors-United

Virginia-Hope Community

Wahkon-McGrath

Warba-Presbyterian Church

Willow River-First Deb Stewart

Winter-First

Wrenshall-First

**Corresponding Members:**

Rev. Charlotte Franz

Rev. Kara Root

**Commissioned Ruling Elders**

Betty Starkey – Willow River

Leslie Anderson- Pioneer Parish

Jack Fashbaugh - Iron River

Billie Rouse - Babbitt

Micahel Rouse - Babbitt

**Council Members** (Those not accounted for elsewhere)

Mary Voss, Vice Moderator

Bill Gravelle, Finance Chair

**Under Care**

**Visitors, Observers**

Brad Deal

Rosemary Moody

Carolyn Talley

Lynn Anderson

**Staff**

Jay Wilkinson

Anne Gerlich

Ann Gerlich was appointed Roll Clerk and Betty Starkey, Minutes Clerk

Rev. Corey Larsen welcomed the Presbytery to the First Presbyterian Church, Ely. The Presbytery had been invited to stay and explore the Boundary Waters Canoe area, but the ice was not out on the lakes, so he offered a hike on Friday for those who wished to stay.

**CLERK’S REPORT**

Rev.Brad Carloss, Stated Clerk, spoke to the per capita issue that will be discussed at General Assembly this year. Go to PC biz to find schedule for GA and the other links to all the overtures that will be brought before the Assembly.

Rev. Richard Blood and Elder, Larry Annett will be the Delegates to General Assembly this year. Matthew Arneson, Nominating Chair, said that the nominated Youth Delegate would not be able to attend so there will not be a Youth Delegate this year.

Chip Hardwig presented a power point on church revitalization at the Synod Meeting. He suggested that sometimes we spend too much time looking out a rearview mirror than looking forward. That power point is available from Brad.

**COUNCIL REPORT**

**March 20, 2018: Council voted to recommend to the Presbytery that the Bemidji Administrative Commission be dissolved.**

**Presbytery voted to approve.**

**Overtures and Bylaws Report**

No report

**Finance & Budget Report**

Bill Gravelle presented the review report. He expressed thanks to Jay Wilkinson for his work

taking over from the Synod with our finances for now. Jay is also helping John Knox Presbytery

for now.

**Finance & Budget Report to Presbytery**

**The committee met via telephone conference call on March 8, 2018.**

**The 2017 accounting year has been completed and Treasurer, Jay, has provided to the accounting firm information for them to perform a review of the financial statements. The committee reviewed a draft report from the outside accountants, Anderson Kuiti & Asuma, in detail. This is a review of our records and not a certified audit. The basic numbers were in agreement, but we had several comments on details that were taken back to the accounting firm to consider in their final report.**

**Action sought:** **That the Presbytery receive the final report from Anderson Kuiti & Asuma of their review of the Presbytery records for the calendar year 2017.**

**The Committee approved a recommendation to the Personnel Committee that the Presbytery begin paying the Treasurer the same fee that was paid to the synod ($400 per month), effective March 1 until a decision is made regarding the use of synod bookkeeping services. This will likely be late 2018 or early 2019.**

**Because of a recommendation from the Committee on the General Assembly (COGA) to this summer’s General Assembly for a major increase in GA Per Capita Apportionment for 2019 ($7.73 per member to $10.71 with a further increase to $11.45 in 2020), the Finance & Budget Committee feels that no recommendation on 2019 per capita can be considered until after the General Assembly. It was also determined that we will hold off on a recommended mission division (presently GA 25%, Synod 15%, Presbytery 60%) until the 2019 draft budget is prepared in August.**

**The Finance & Budget Committee wants to draw to the attention of the Presbytery that we presently have over $34,000 in per capita payments that are unpaid by some of our churches over the past 5 years. We are working with these churches to collect the past due amounts or at least to have those churches pay in full in future years. The Presbytery has a practice of paying the full per capita owed to GA and Synod even if it is not paid to the Presbytery by some churches, so, in essence, the past due payments are made up by other churches in the Presbytery.**

**The next meeting of the committee is scheduled for August when a recommendation on the 2019 budget will be prepared.**

**Bill Gravelle, Chair**

**There are still some churches that have not paid back per capita. 2019 per capita will not be finalized until after GA. A full review is available from Jay.**

**April review shows a surplus, but there are some timing differences that need to be factored in.**

**Thanks to Finance Committee for getting the reports out in a timely basis.**

Presbytery of Northern Waters

Statement of Activities

For the Four Months Ending April 30, 2018

Presbytery of Northern Waters

Statement of Activities

For the Four Months Ending April 30, 2018

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Current Month | Year to Date | Budget to Da | Annual BudgBudget Rema | | Last Year to |
| **INCOME** |  |  |  | | Date |
|  |
| 4001 Per Capita Apportionmen $ 21,441.89 | 56,903.15 | $ 47,061 | 141,185 | (84,282) | 46,526 |
| 4002 Prior Year Per Capita 0.00 | 2,051.00 | 0 | 0 | 2,051 | 6,453 |
| 4050 CPS Staff Support 1,366.83 | 8,349.84 | 5,467 | 16,403 | (8,053) | 8,196 |
| 4101 Presbytery Mission Inco 5,312.00 | 14,712.48 | 15,667 | 47,000 | (32,288) | 17,140 |
| 4301 From Bicentennial Fund 2 0.00 | 0.00 | 567 | 1,700 | (1,700) | 0 |
| 4305 From Camp Galilee Fund 0.00 | 0.00 | 933 | 2,800 | (2,800) | 0 |
| 4310 From Portugal Fund 0.00 | 0.00 | 206 | 618 | (618) | 0 |
| 4401 Interest-Operating Fund 8.65 | 34.60 | 167 | 500 | (465) | 44 |
| 4402 Interest/Mission Fund 147.54 | 251.38 | 3,333 | 10,000 | (9,749) | 753 |
| 4410 Miscellaneous Revenue 0.00 | 35.44 | 33 | 100 | (65) | 0 |
| Total Income 28,276.91 | 82,337.89 | 73,434 | 220,306 | (137,968) | 79,112 |
| **OPERATING EXPENSES** |  |  |  |  |  |
| Total Resource Person 2,099.18 | 10,941.72 | 11,564 | 34,690 | 23,748 | 11,792 |
| Total Stated Clerk 1,166.20 | 5,340.41 | 6,523 | 19,571 | 14,231 | 2,269 |
| Total Treasurer 0.00 | 503.56 | 3,434 | 10,300 | 9,796 | 2,400 |
| Total Pastoral Care 1,347.14 | 4,110.16 | 5,830 | 17,495 | 13,385 | 0 |
| Total Administrative Assi 834.28 | 3,704.22 | 5,857 | 17,569 | 13,865 | 3,331 |
| Total Insurance 0.00 | 239.75 | 1,333 | 4,000 | 3,760 | 148 |
| Total Pres Office Expens 1,251.42 | 4,962.53 | 7,349 | 22,050 | 17,087 | 2,747 |
| Total Presbytery Judicato 0.00 | 154.06 | 1,400 | 4,200 | 4,046 | 90 |
| Total Pres Committees/Pr 0.00 | 0.00 | 0 | 0 | 0 | 0 |
| Total Other Expenses 0.00 | 0.00 | 0 | 0 | 0 | 0 |
| Total Per Capita Apportio 4,954.38 | 19,817.52 | 20,259 | 60,779 | 40,961 | 20,493 |
| Total Operating Expenses 11,652.60 | 49,773.93 | 63,549 | 190,654 | 140,880 | 43,270 |
| **PROGRAM & MISSION EXPENSES** |  |  |  |  |  |
| Total COM 163.21 | 441.06 | 2,216 | 6,650 | 6,209 | 733 |
| Total CPM 0.00 | 237.13 | 667 | 2,000 | 1,763 | 1,976 |
| Total Nominating 0.00 | 0.00 | 33 | 100 | 100 | 0 |
| Total Programs 0.00 | (90.00) | 167 | 500 | 590 | (30) |
| Total Camping 0.00 | 0.00 | 6,001 | 18,000 | 18,000 | 0 |
| Total Program Strategy 70.07 | 70.07 | 682 | 2,050 | 1,980 | 13 |
| Total Structure 0.00 | 0.00 | 500 | 1,500 | 1,500 | 0 |
| Total Council Programs 35.36 | 112.39 | 432 | 1,300 | 1,188 | 132 |
| 6610 Northern Lakes Regional 0.00 | 0.00 | 433 | 1,300 | 1,300 | 0 |
| 6620 WhiteFish Cemetery Mai 0.00 | 0.00 | 167 | 500 | 500 | 0 |
| Total Program & Mission 268.64 | 770.65 | 11,298 | 33,900 | 33,129 | 2,824 |
| Total Expenses 11,921.24 | 50,544.58 | 74,847 | 224,554 | 174,009 | 46,094 |
| TOTAL OPERATING & $ 16,355.67 | 31,793.31 | $ (1,413) | (4,248) | 36,041 | 33,018 |

Presbytery of Northern Waters Statement of Financial Position April 30, 2018

|  |  |  |
| --- | --- | --- |
| Acct  **Current Assets** | **ASSETS** | Last Year |
| 1010 Nat'l Bank Commerce-Checking | $ 72,363.52 | 29,275.10 |
| 1110 Nat'l Bank of Commerce-Savings | 109,619.89 | 139,514.07 |
| 1210 Mission Market Fund (PILP) | 117,559.37 | 116,972.73 |
| **Total Current Assets** | **299,542.78** | **285,761.90** |
| **Property and Equipment** |  |  |
| 1600 Office Equipment | 87,155.82 | 87,200.07 |
| 1615 Remodeling | 78,599.15 | 78,599.15 |
| 1650 Accum Depr-Office Equip | (82,860.73) | (85,919.84) |
| 1665 Accum Depr-Remodeling | (48,269.00) | (44,339.00) |
| **Total Property and Equipment** | **34,625.24** | **35,540.38** |
| **Other Assets** |  |  |
| 1310 Good Faith Loan Receivable | 2,083.46 | 7,083.38 |
| 1410 Investments-Missions-NCF | 116,224.51 | 104,560.88 |
| 1420 Investments-Church Devel NCF | 172,773.98 | 157,849.96 |
| 1430 Investments-Mission-PILP | 30,000.00 | 30,000.00 |
| 1450 Camp Galilee Fund | 75,934.98 | 69,861.22 |
| **Total Other Assets** | **397,016.93** | **369,355.44** |
| **Total Assets** | **$ 731,184.95** | **690,657.72** |

|  |  |  |
| --- | --- | --- |
| **Current Liabilities** | **LIABILITIES** |  |
| 2001 GA Unified Mission | $ 2,130.00 | 1,431.67 |
| 2002 GA Designated Mission | 0.00 | 390.00 |
| 2003 Christmas Joy Offering | 25.00 | 45.00 |
| 2004 One Great Hour of Sharing | 2,716.63 | 1,947.70 |
| 2005 Peace & Global Witness Offer | 120.00 | 0.00 |
| 2007 Theological Education Fund | 0.00 | 25.00 |
| 2021 Synod Unified Mission | 1,278.00 | 875.50 |
| 2075 BOP Dues Assistance-synod | 0.00 | 0.22 |
| 2099 Unknown | 0.00 | 411.00 |
| **Total Current Liabilities** | **6,269.63** | **5,126.09** |
| **Long-Term Liabilities** |  |  |
| **Total Long-Term Liabilities** | **0.00** | **0.00** |
| **Total Liabilities** | **6,269.63** | **5,126.09** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Undesignated Fund Balances**  3000 Undesignated Net Assets  **Designated Fund Balances** | | **FUND BALANCES**  $ 120,805.13 81,334.60 | |
| 3005 | Working Capital Reserve-4 mos | 81,283.00 | 81,283.00 |
| 3010 | Fixed Asset Reserves | 35,540.38 | 35,540.38 |
|  | Church Devel/Redevelopment | 175,763.78 | 161,599.14 |
|  | Leadership Schol/Speakers | 29,696.08 | 30,726.58 |
|  | Phillips Church Bldg Grant | 0.00 | 0.00 |
|  | Seminary Debt Assistance Grants | 63,321.40 | 83,321.40 |

|  |  |  |
| --- | --- | --- |
| Acct | Presbytery of Northern Waters  Statement of Financial Position  April 30, 2018  Last Year | |
| Office Equip Replacement | 0.00 | 2,974.25 |
| Legal Fees | 1,500.00 | 1,500.00 |
| Revolving Loans | 80,000.00 | 80,000.00 |
| PNW Peacemaking | 10,175.23 | 9,431.64 |
| Seminarian Scholarships | 547.71 | 47.71 |
| DE RE Morris Memorial | 2,009.67 | 1,819.00 |
| CA Oberg Memorial | 409.19 | 336.74 |
| Camping Scholarships | 1,980.91 | 1,180.91 |
| Restoring Creation Enabler | 431.50 | 820.50 |
| SDOP | 1,119.01 | 1,155.26 |
| Mission Trips | 2,860.33 | 3,810.33 |
| Bicentenl CRE Training | 3,287.57 | 1,713.01 |
| Youth Triennium | 3,278.85 | 1,278.85 |
| Cornelius | 2,000.00 | 2,000.00 |
| Camp Galilee | 75,934.98 | 69,861.22 |
| Portugal Travel | 618.03 | 618.03 |
| Argetsinger | 398.81 | 0.00 |
| **Total Designated Funds** | **572,156.43** | **571,017.95** |
| **Restricted Fund Balances** |  |  |
| Jalmer | 160.45 | 160.45 |
| **Total Fund Balances** | **693,122.01** | **652,513.00** |
| **Current Year Operating** | **31,793.31** | **33,018.63** |
| **Total Net Assets** | **724,915.32** | **685,531.63** |
| **Total Liabilities & Fund Balances** | **$ 731,184.95** | **690,657.72** |

**Presbytery received the final report from Anderson Kuiti & Asuma of their review of the Presbytery records for the calendar year 2017.**

The entire report of the accounting firm is included as an appendix

**THE PRESBYTERY OF NORTHERN WATERS**

**SUPERIOR, WISCONSIN**

**FINANCIAL STATEMENTS**

**FOR THE YEARS ENDED**

**DECEMBER 31, 2017 AND 2016**

**AND**

**INDEPENDENT ACCOUNTANT'S REVIEW REPORT**

**INDEPENDENT ACCOUNTANT’S REVIEW REPORT**

**Finance and Budget Committee**

**The Presbytery of Northern Waters**

**Superior, Wisconsin**

**We have reviewed the accompanying financial statements of The Presbytery of Northern Waters, a nonprofit corporation, which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activities and cash flows, for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management’s financial data and making inquiries of Presbytery management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.**

**Management’s Responsibility for the Financial Statements**

**Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.**

**Accountant’s Responsibility**

**Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis of our conclusion.**

**Supplementary Information**

**The supplementary information included in Schedule A, B and C are presented for purposes if additional analysis and are not a required part of the basic financial statements. The information is the representation of management. The supplementary information was subject to our review procedures.**

**Accountant’s Conclusion**

**Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.**

**Change in Presentation**

**The prior year financial statements, which were reviewed by us and in our report dated April 27, 2017, we stated that we were not aware of any modifications that should be made to them to be in accordance with the modified cash basis of accounting. In the current year, as described in Note 12, the Presbytery management has elected to change the basis of accounting for financial reporting to the accrual basis using accounting principles generally accepted in the United States of America. The prior year financial statements have been restated for this change.**

**Certified Public Accountants**

**Duluth, Minnesota**

**April 25, 2018**

**Personnel committee**

**Personnel Committee Report**

Kari Jutila expressed thanks to Ken Ribe, Presbyter for Pastoral Care, for the fine work he has been doing since he was hired on February 1.

The contract with Jay Wilkinson as the Resource Person is ending on May 15, 2018; the Personnel Committee met on April 12, 2018 to deal with staffing. After the committee held a discussion and had a visit with Jay via skype, the following decision was made concerning this position.

The Personnel Committee is unanimously recommending to the Presbytery Council that the Presbytery of Northern Waters continue Jay Wilkinson’s employment as the PNW Resource Person indefinitely.

We are pleased that Jay is willing to continue his ministry with us.

**Council met at noon and recommends to Presbytery that the Presbytery renew Jay Wilkinson’s contract indefinitely, beginning May 15, 2018.**

**Presbytery approved**

**COMMITTEES OF PRESBYTERY**

**A. Recommendations to Presbytery for approval**

**March 13, 2018:** COM recommends that the Presbytery of Northern Waters grant the request of the Reverend Arlin Talley for Honorable Retirement effective May 31, 2018 and that the pastoral relationship between the Reverend Arlin Talley and the Coleraine congregation be dissolved as of the same date.

**Presbytery approved after several light hearted “nays.”**

Also, that the Presbytery of Northern Waters grant the request of the Reverend John D Gibbs for Honorable Retirement effective April 1, 2018.

**Presbytery approved**

Robyn and Dorothy expressed thanks to all the churches and the ministry is going on.

Triennial visits are in the works, celebrating with joy the ministry of the congregations. If you are anxious for a Triennial visit contact Robyn or Dorothy.

COM will meet with Katie Larson during lunch.

Dedication of the new church in Phillips will be held Thursday, May 24.

Arlin expressed gratitude to COM for working withThe Bemidji Church this past year.

**Committee on Preparation for Ministry**

Rev. Jeremiah Knabe and Rev. Kate Komidan just finished leading a Pastoral Care Class. All class members have finished the class and are now certified.

**Nominating Committee**

Rev. Matthew Arneson reported that the Youth Advisory Delegate that had been nominated would be unable to attend and there would not be a Youth Delegate this year. He stated that the Pentecostal Offering makes it possible for many opportunities for young adults.

**Program Strategy**

**Program Strategy Report**

**May 3rd Presbytery Meeting**

**The Program Strategy Committee met on April 17th. Final preparations were made for the May 3rd Meeting. Rev. Jeremiah Knabe Preaching, Rev Corey Larsen leading Communion and providing music and the Rev. Kara Root will be giving a presentation of Church Revitalization. In addition, there will be two short presentations. One on the Presbytery’s Mission Trip through the Presbyterian Disaster Assistance program to Louisiana, and one the trip to our sister Presbytery in Portugal.**

**You have received a flyer inviting your youth to sign up for Triennium 2019. It will be held and on July 16 – 19. If anyone in your church is interested (in particular your older youth) in going please fill out an application and communicate your interest to Sandy Uttley at Lakeside Presbyterian Church. (sandy@laakesidepreschurch.org.)**

**Rev. Brad Carloss will be giving a presentation on his trip to our sister Presbytery in Portugal. If you are interested in going to the Presbytery as a group representing the Presbytery of Northern Waters please contact him through the Presbytery office or at (brad,carloss@gmail.com)**

**The Rev. Dr. Tom Boomershine (Tom@goTell.org) will be leading a workshop on Biblical story telling at our October Presbytery Meeting which will be held at the Clearwater Forest Camp and Conference Center by Deerwood Mn. Rev. Boomershine has written a book (“Story Journey – An invitation to the Gospel as Storytelling”). You will be receiving more detailed information as we get closer to the Presbytery Meeting.**

**If you have a topic of interest or a person you would like to hear a presentation from please contact the Strategy Committee. The February 2019 Presbytery meeting will be held at Lakeside Presbyterian Church. The May 2019 Presbytery Meeting will be a two-day meeting to be held in the Presbyterian Church in Phillips Wisconsin.**

**Rev. Karel Hanhart Chair, Rev Arlin Talley, Rev Corey Larsen, Rev John Yingling, Jackie Ranco, Don Putnam**

**Portugal Report**

Brad Carloss talked about his several trips to Portugal. This time they made a commitment to attend the churches in the area they were staying. He was asked to preach two different times which was interesting preaching in English to congregations which are Portugese. One the things that has opened up is that Protestant pastors are now allowed to visit in the hospitals. Previously, only the Catholic priests were allowed to visit in the hospitals. The churches have the same problem as we do with declining membership.

**PDA Trip**

Bob Goodin presented a report on the PDA trip to Louisiana.

Twenty-four people went on the trip, from all ages, with all different skill levels and areas of the Presbytery.

Most of the time the group worked, but also were able to visit local restaurants and made a trip to New Orleans.

Group was assigned to work on two homes. One of the homes had suffered major interior damage. The other

suffered floor damage and tile was replaced. People PDA helped plan to continue it forward. One Great Hour of

Sharing contributions help to fund PDA.

**SDOP**

No report

**Trustees**

Have not met

**PRESBYTERIAN WOMEN**

**Presbyterian Women Presbytery Report, May 3, 2018**

**“Go Ye Into All the World”**

**Mark 16:15**

PW Presbytery Spring Gathering will be held on May 10,201 at Lakeside Presbyterian Church, Duluth MN. Registration and coffee start at 9:30 and the meeting starts at 10:00. We will have a presentation on Linda Hora’s Global Exchange trip to India, worship and music and fun.

Please bring Least Coin and Birthday Offerings to be dedicated.

Lunch is $8.00. Please register by calling 218-525-1967 or by emailing lakesidepreschurch.org by Monday May 8th. Dietary needs should be noted at this time.

Pw Churchwide Gathering, “Arise, shine your light has come!” is August 2-5 in Louisville, Kentucky. Registration is now open; registration booklets will be available at the PW Spring Gathering. All activities will be in the Gault House Hotel, all air conditioned. $10.00 gift cards from Target, Walmart, CVS, or Walgreens will be collected. They will be given to the D.I.A.P.E. R Project, Kentucky Refugee Ministries and Lily” Place. This is a way to take part in the Churchwide Gathering, if you are unable to attend. Project Limited scholarships will be offered to women attending the Spring Gathering in May.

Presbytery Women is celebrating its 35th Anniversary this year, watch for ways to celebrate!

Rev. Cory Larsen offered the mealtime prayer

The Presbytery reconvened at 1 PM.

Featured speaker, Rev. Kara Root from Nokomis Presbyterian Church gave a dynamic presentation on Church Revitalization. She spoke on how the Nokomis Church is learning to embrace change. The three tenants they endorse are Sabbath, Hospitality and Worship. She stated that we all belong to God and God belongs to all of us. They believe that wherever we are, the church belongs to God and we need to watch what he is doing and join him. A couple of

unspoken fears she said we need to get rid of were:

~~Our glory days are over~~

God is doing something here and now that incorporates the past and leads us into the future.

~~We are too small and we don’t have enough money~~

How are we being church? We are exactly the right size and have all the resources we need for

what God wants to do and through us.

She stated that we all share the ministry of the church and that we should serve with joy and participate from our particularities and passions.

Two Sundays a month they have worship services on Saturday at 5 rather than the traditional Sunday morning. Those weekends members are encouraged to keep Sunday a day of rest.

Slides from Kara’s presentation are available from Jay Wilkinson at [j.jay.wilkinson@gmail.com](mailto:j.jay.wilkinson@gmail.com)

Closing Worship, including Communion, and Prayers of the People was led by Rev. Cory Larsen and Rev. Jeremiah Knabe. The Honorable Retirement of The Reverend C Arlin Talley was celebrated.

Stated Clerk, Brad Carloss reported the roll as follows:

**Report of Roll Clerk and offering received:**

Pastors 19

Commissioners 11

Commissioned Lay Pastors 5

Corresponding Members 2

Council members not listed elsewhere 2

Under Care 0

Visitors 4

Staff 2

Total 45

Pentecost Offering Received: $ 243.00

Presbytery voted to adjourn at 3:15. Rev. Rich Blood closed with prayer.

Betty Starkey

Minutes Clerk

**Next meeting of the Presbytery of Northern Waters**

**Friday & Saturday, October 26 & 27, 2018 – Clearwater Forest**