**PRESBYTERY OF NORTHERN WATERS STATED MEETING**

**Westminster Presbyterian Church, Duluth MN.**

**February 4, 2017**

Moderator, Elder Leslie Anderson, convened the Stated Meeting of the Presbytery of Northern Waters at 10:00 a.m. on Saturday, February 4, with Opening Worship; including a Call to Worship and Prayer of Invocation.

Brad Carloss, Stated Clerk, declared a quorum.

Presbytery voted to approve the Docket, including the Consent Agenda.

Pastor Carolyn Mowchan, pastor of Westminster Presbyterian Church, welcomed everyone and explained that she was a Lutheran Pastor just beginning at Westminster this Sunday. She was grateful for the handout given to her, “How to Speak Presbyterian.”

Brad Carloss, welcomed everyone

• The following corresponding members were seated:

Ken Green – Board of Pensions

Paul Grier - Presbyterian Foundation

Ken Ribe - Presbytery of The Twin Cities

Rev. Carolyn Mowchan – Pastor, Westminster Presbyterian Church

Rev. Paula Gaboury – Pastor, United Church of Two Harbors

**Presbytery approved** the seating of the corresponding members.

Brad Carloss was appointed parliamentarian and Betty Starkey was appointed Recording Clerk.

**The roll, formed from the registration, follows:**

**Roll of Teaching Elders-Minister Members**

Matthew Arneson P Corey Larsen P John Yingling E

Rich Blood P Lawrence Lee E Wm. P. Anderson – HR E

Janet Crissinger A Elizabeth Liebenstein P Duane Aslyn -HR P

James Deters E Chris McCurdy P Barry Boyer – HR P

David Oliver-Holder P Linda Burr-Moxley E Donald Bump – HR E

Dorothy Duquette P Tony Oltmann A Bruce Calbreath – HR E

John D. Gibbs P Chips Paulson P Brad Carloss – HR P

Karl Hanhart P John Pressler E Harry Colquohoun-HR E

Calvin Harfst A Tim Rupert E Martha Coltvet -HR E

Janelle Harrison E Karen L. Schuder E Peggy Cooper - HR E

Ron Henley P Arlin Talley P James DeSchmidt – HR E

Joel Huenemann P Kerry Clark Tomhave A David Gabriel – HR E

Kimbrel Johnson E Lon Weaver E John G. Gibbs – HR E

Kari L. Jutila P Robyn Weaver P Robert Goodin – HR P

Jeremiah Knabe P Doug Workman E Sue Goodin – HR P

Graden Grobe – HR E Margaret Z Morris – HR E

David T. Guthrie – HR E Eric Nielsen – HR - E

Merle Harberts – HR E Mary Pol – HR - E

Charles House – HR E Darrel Robertston – HR E

Sharon J. Johnson – HR E Barbara Streng – HR E

Nancy Knapp – HR E Robert Hickman – HR P

Robert Light – HR E Roger Waid – HR E

**Churches** **Ruling Elder Commissioners**

Ashland-Presbyterian-Congregational Sherry Hansen

Babbitt-Woodland

Bayfield-Bayfield

Bemidji-First

Bigfork-First

Bigfork-Bowstring

Blackduck-First

Bovey-Lawron

Brule-Brule Mike Anderson

Calumet-Community Peggy Smith

Carlton-Paine Memorial Judy Tribby

Chippewa Falls-First Bob Denham

Cloquet-Presbyterian Church of Cloquet

Coleraine-First United Karin McAuley

Cornell-First

Duluth – First Ted Policka

Duluth-Glen Avon Jan Simmons

Duluth-Lakeside Donald Swanstrom

Duluth-Pike Lake

Duluth-Westminster Paul Rigstad

Eau Claire-First Liz Snyder

Eau Claire-North

Ely-First Brad Dekkers

Goodland-

Gordon-First

Grand Rapids-Community

Hannibal-New Hope

Hibbing-First

Hurley-First

Iron River-Calvary

Ironwood-First

Keewatin-Cong. of the Good Shepherd

Lac du Flambeau-Community

Lake Nebagamon-First

Manitowish Waters-Community

McGrath-Calvary

McGregor-Round Lake

Park Rapids-Trinity Rosemary Moody

Phillips-First

Rice Lake-United

Saxon-Saxon-Gurney Community

Silver Bay-United Protestant

Solon Springs-First

Superior-Country Peace Julie Pendergest

Superior-United Deb Emery

Tamarack-First

Tower- St. James

Two Harbors-United Lenore Johnson

Virginia-Hope Community

Wahkon-Wahkon

Warba-Presbyterian Church

Willow River-First Deb Stewart

Winter-First

Wrenshall-First Christine Merritt

**Corresponding Members:**

Ken Green – Board of Pensions

Paul Grier - Presbyterian Foundation

Ken Ribe - Presbytery of The Twin Cities

Rev. Carolyn Mowchan – Pastor, Westminster Presbyterian Church

Rev. Paula Gaboury – Pastor, United Church of Two Harbors

**Commissioned Ruling Elders**

* Betty Starkey, – Willow River
* Bev Thompson – Cornell, Hannibal
* Jack Fashbaugh – Iron River
* Leslie Anderson- Pioneer Parish

**Council Members** (Those not accounted for elsewhere)

* Mary Voss – COM
* Larry Annett - COM

**Under Care**

* None

**Visitors, Observers**

* Candy Deal
* Russ Fish
* Steve Sandstrom
* Betty Opland
* Richard Synder
* Phoebe Morwood
* Sandy Utley
* Maggie Payette
* Claudia Welty
* Sheryl Carloss
* Karen Heifner

**Staff**

* Jay Wilkinson
* Ann Gerlich

Rev. Rich Blood did an orientation for first-time commissioners. Some of the things he brought forward:

* + Who and what is Presbytery? We are.
  + Three stated meetings each year
  + A commissioner is allowed to vote their own conscience
  + Presbytery officers are made up of people just like you.
  + Elections are normally held in October
  + Docket can be added to and/or changed as the docket is approved
  + Book of Order is half of our constitution
  + Commissioners should report back to their Session.

Moderator, Leslie, encouraged everyone to sit with someone they did not know at lunch.

Ken Green, Education Specialist from the Board of Pensions, located in Chicago, spoke. He stated that the board has undergone quite a few changes in the last few years. A new benefit plan has been created and The Board expressed thanks for all those who have dealt with the changes. Ken passed out a paper called “Theology of Benefits”, explained the process for this paper, and suggested that sessions read through this paper as they are making decisions. He stated that he would be at the back to answer any questions.

Council

A. Items approved by the Council on behalf of the Presbytery (Consent Agenda):

January 24, 2017: Council approved up to $600 including a $200 honorarium, to cover the cost of travel for the speaker at the May meeting of the Presbytery, funds to come from the Scholarship/Speaker Fund.

B. Recommendations to the Presbytery

None

Finance Report

Jay Wilkinson presented the report in the absence of Chair, Bill Gravelle.

Presbytery of Northern Waters

Statement of Activities - Summary

For the Twelve Months Ending December 31, 2016

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INCOME** | Current | Year to Date | Budget to | Annual | Budget | Last Year |
| Month |  | Date | Budget | Remaining | to Date |
|  |  |  |  |  |
| 3130 Per Capita Apportion | $ 4,157.62 | 127,583.60 | $ 145,52 | 145,52 | 17,938 | 135,227 |
| 3140 Prior Year Per Capita | 0.00 | 5,577.62 | 0 | 0 | (5,578) | 4,400 |
| 3210 CPS Staff Support | 0.00 | 18,562.50 | 20,250 | 20,250 | 1,688 | 22,500 |
| 3310 Interest-Operating Fu | 0.00 | 426.51 | 1,000 | 1,000 | 573 | 471 |
| 3600 Miscellaneous Reven | 250.00 | 1,351.41 | 100 | 100 | (1,251) | 494 |
| 6230 Presbytery Mission I | 7,543.36 | 46,294.60 | 62,000 | 62,000 | 15,705 | 44,539 |
| 6280 From Bicentennial F | 0.00 | 2,000.00 | 2,000 | 2,000 | 0 | 0 |
| 6282 From Camp Galilee | 0.00 | 3,633.83 | 2,800 | 2,800 | (834) | 0 |
| 6284 From Portugal Fund | 0.00 | 1,000.00 | 1,000 | 1,000 | 0 | 0 |
| 6300 Interest/Mission Fun | 1,092.03 | 7,477.17 | 5,000 | 5,000 | (2,477) | 11,615 |
| Total Income | 3,043.01 | 213,907.24 | 239,67 | 239,67 | 25,765 | 219,246 |
| **OPERATING EXPENSES** |  |  |  |  |  |  |
| Transl Resource Pers | 4,335.24 | 27,177.98 | 39,788 | 39,788 | 12,610 | 0 |
| Stated Clerk | 540.68 | 10,486.57 | 8,000 | 8,000 | (2,487) | 4,723 |
| Treasurer | 0.00 | 8,395.63 | 10,300 | 10,300 | 1,904 | 9,902 |
| Administrative Assis | 257.94 | 46,590.46 | 59,700 | 59,700 | 13,110 | 59,006 |
| Other Office Personn | 0.00 | 0.00 | 0 | 0 | 0 | 80 |
| Insurance | 1,665.75 | 3,103.25 | 4,500 | 4,500 | 1,397 | 1,300 |
| Pres Office Expenses | 435.53 | 19,789.09 | 24,900 | 24,900 | 5,111 | 21,791 |
| Presbytery Judicatory | (140.00) | 3,711.07 | 3,000 | 3,000 | (711) | 1,313 |
| Pres Committees/Pro | 0.00 | (32.30) | 50 | 50 | 82 | 0 |
| Meet New Needs | 0.00 | 0.00 | 100 | 100 | 100 | 0 |
| GA & Synod Per Cap | 5,372.30 | 62,073.11 | 62,073 | 62,073 | 0 | 63,412 |
| Total Operating Expe | 2,467.44 | 181,294.86 | 212,41 | 212,41 | 31,116 | 161,527 |
| **PROGRAM & MISSION Exp EXPENSES** |  |  |  |  |  |  |
| Committees & Progr | 0.00 | 2,637.53 | 7,900 | 7,900 | 5,262 | 5,208 |
| Camping | 0.00 | 16,840.00 | 18,000 | 18,000 | 1,160 | 19,380 |
| Program Strategy | 0.00 | 278.98 | 4,350 | 4,350 | 4,071 | 5,061 |
| Structure | 186.75 | 3,686.75 | 1,500 | 1,500 | (2,187) | 118 |
| Pastoral Care | 0.00 | 0.00 | 0 | 0 | 0 | 0 |
| Self Development of | 0.00 | 0.00 | 0 | 0 | 0 | 72 |
| Committee on Minist | 2,188.57 | 5,694.18 | 6,650 | 6,650 | 956 | 6,393 |
| Council Programs & | (75.00) | 606.61 | 1,200 | 1,200 | 593 | 574 |
| Northern Lakes Regi | 0.00 | 1,300.00 | 1,300 | 1,300 | 0 | 1,300 |
| Total Program & Mis | 2,300.32 | 31,044.05 | 40,900 | 40,900 | 9,856 | 38,106 |
| Total Expenses | 4,767.76 | 212,338.91 | 253,31 | 253,31 | 40,972 | 199,633 |
| TOTAL OPERATIN | $ 8,275.25 | 1,568.33 | $ (13,639 | (13,639 | (15,207 | 19,613 |

Presbytery of Northern Waters Statement of Financial Position December 31, 2016

|  |  |  |
| --- | --- | --- |
| Acct  **Current Assets** |  | Last Year **ASSETS** |
| 1010 Nat'l Bank Commerce-Checking | $ 57,032.76 | 271,847.16 |
| 1110 Nat'l Bank of Commerce-Savings | 139,458.68 | 14,357.49 |
| 1210 Mission Market Fund (PILP) | 116,855.18 | 116,505.78 |
| 1300 Accounts Receivable | 8,441.76 | 9,440.85 |
| **Total Current Assets** | **321,788.38** | **412,151.28** |
| **Property and Equipment** |  |  |
| 1600 Office Equipment | 87,200.07 | 87,200.07 |
| 1615 Remodeling | 78,599.15 | 78,599.15 |
| 1650 Accum Depr-Office Equip | (86,179.22) | (85,755.41) |
| 1665 Accum Depr-Remodeling | (44,339.00) | (40,409.00) |
| **Total Property and Equipment** | **35,281.00** | **39,634.81** |
| **Other Assets** |  |  |
| 1310 Good Faith Loan Receivable | 8,750.02 | 10,000.00 |
| 1410 Investments-Missions-NCF | 100,052.64 | 100,052.64 |
| 1420 Investments-Church Devel NCF | 154,135.76 | 93,469.50 |
| 1430 Investments-Mission-PILP | 30,000.00 | 30,000.00 |
| 1450 Camp Galilee Fund | 67,402.61 | 67,402.61 |
| **Total Other Assets** | **360,341.03** | **300,924.75** |
| **Total Assets** | **$ 717,410.41** | **752,710.84** |

|  |  |  |
| --- | --- | --- |
| **Current Liabilities** | **LIABILITIES** | |
| 2001 GA Unified Mission | $ 2,807.17 | 2,377.19 |
| 2002 GA Designated Mission | 1,182.00 | 2,301.25 |
| 2003 Christmas Joy Offering | 2,303.50 | 4,722.32 |
| 2004 One Great Hour of Sharing | 224.00 | 1,728.69 |
| 2005 Peacemaking Offering | 116.67 | 512.83 |
| 2006 Pentecost Offering | 20.00 | 547.00 |
| 2007 Theological Education Fund | 190.00 | 0.00 |
| 2021 Synod Unified Mission | 804.50 | 206.30 |
| 2060 Portugal Travel Fund | 618.03 | 1,618.03 |
| 2075 BOP Dues Assistance-synod | 0.22 | 4,622.95 |
| **Total Current Liabilities** | **8,266.09** | **18,636.56** |
| **Long-Term Liabilities** |  |  |
| **Total Long-Term Liabilities** | **0.00** | **0.00** |
| **Total Liabilities** | **8,266.09** | **18,636.56** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Designated Fund Balances** | | **FUND BALANCES** | |
| 2110 Church Devel/Redevelopment | | 157,635.76 | 111,778.02 |
| 2115 | Leadership Scholarship/Speaker | 34,028.78 | 94,908.87 |
| 2120 | Phillips Church Bldg Grant | 50,000.00 | 50,000.00 |
| 2130 | Seminary Debt Assistance Grants | 94,321.40 | 100,321.40 |
| 2140 | Reserve-Office Eq Replacement | 2,974.25 | 2,974.25 |
| 2170 | Reserve for Legal Fees | 1,500.00 | 1,500.00 |
| 2200 | Revolving Loan Funds | 80,000.00 | 80,000.00 |

Jay reviewed the Finance Position and answered questions asked.

* + Budget for the year came in with a slight surplus.
  + Expenses came in lower than budgeted.
  + Presbytery is solvent.

**Presbytery approved** to receive the report.

Arlin Talley reported that The Overtures and Bylaws Committee is down to one member. Rev. Robert Hickman served on the committee for many years and a Certificate of Appreciation was given to him. Elder Donnetta Wickstrom also served but was not able to attend.

**Committee on Ministry (COM)**

Rev. Dorothy Duquette and Rev. Robyn Weaver, co-chairs reported.

1. Items approved by the Committee on Ministry on behalf of the Presbytery (Consent Agenda):

December 13, 2016: **COM voted to approve** a Stated Supply contract between Westminster Presbyterian Church of Duluth and the Reverend Carolyn Mowchan (ELCA) including conducting worship services 10 Sundays per quarter and an average working week of 15 hours per week at the rate of $30,000 per year cash salary plus a maximum reimbursement of vouchered travel of $2,400 per year, 4 weeks per year of paid vacation, and 2 weeks per year of continuing education time plus $1,200 vouchered expenses per year for continuing education.

December 13, 2016: **COM voted to approve** the Building Sharing Agreement for 3 years between Pike Lake Presbyterian Church and the Northern Light Christian Church, with comment that the rent appeared to be low ($600 per month with an increase of $100 per month after the 12th month and another increase of $100 per month after the 24th month.

December 13, 2016: **COM voted to approve** a $1,500 shared grant to Rich Swartwood, Executive Director of Clearwater Forest, to assist with extreme medical bills.

December 13, 2016: **COM voted to approve** a yoking agreement between Paine Memorial Presbyterian Church, Carlton and the First Presbyterian Church, Wrenshall.

Pastors are reminded to report salary changes to the Presbytery.

**Presbytery approved** the report of COM

**Committee on Preparation for Ministry (CPM)**

* Rev. Joel Huenemann reported that there are currently 4 people seeking ordination: They are: Robert Drake, Kate Rupert, Paula Tibbs, and Charlie Butler.
  + Kate Rupert passed her final exam last week
  + Robert Drake will be taking his exams this week
  + Robert Drake sent a thank you note for the receipt of funds from the Presbytery to help him with his journey
  + There will be a Retreat on March 3rd and 4th at McCabe Renewal Center to visit with candidates to see where they are in the process.
* 6 students have signed up for the Lay Pastor Class.
  + Preaching class was held last Saturday and Polity Class will be held soon.
* 2017 ordination exams will be read by Matthew Arneson.

**Presbytery approved** the CPM recommendation to Presbytery to remove Claire Anderson from the roll of inquirers.

CPM recommended to Presbytery the following:

To facilitate the presbytery’s oversight of inquirers and candidates, the Presbytery of Northern Waters delegates authority to CPM to take those actions required in G-2.06; including but not limited to:

* + enter into and withdraw from a covenant relations with inquirers and candidates
  + approve supervised service to the church
  + select ordination exam readers
  + grant approval for candidates to enter into negotiation for service as teaching elders
  + transfer the covenant relationship to another presbytery

This authorization to be valid until November 1, 2017 to give the Overtures and By-laws committee opportunity to review. All actions taken must be reported to the next Sated Meeting of the Presbytery for inclusion in the Minutes.

~~If O&B finds no problems with this authorization by the October 2017 presbytery meeting, the authorization will become permanent.~~

Moved and seconded to amend by scratching the last sentence

**Presbytery approved the amendment.**

**Motion was made to accept the motion from CPM with the amendment.**

**Presbytery approved.**

**Nominating Committee**

**No Report**

**Program Strategy**

Rev. Karl Hanhart thanked God for arranging for the beautiful sunrise this morning and presented the Program Strategy Report

**PROGRAM STRATEGY REPORT**

The Presbytery Manual details the work of the Program Strategy Committee. It is as follows:

a. Programming for the Presbytery meeting) in fact the Manual says “oversight of all-programmatic efforts of the Presbytery”

* We have plans in place for this year’s meetings, they are listed below.

b. Maintaining a relationship with our sister Presbyterian in Portugal.

* Rev. Brad Carloss our Stated Clerk will be in Portugal this spring and will be reinvigorating our relationship

with them.

c. Planning for executing Triennium

* There are several people interested in and are making plans for a Triennium reunion.

d. Maintaining the Presbytery website and Facebook page.

* The webpage has been created by Rev. Corey Larson. It will be maintained by the office and Jay Wilkinson our PNW Transitional Resource person going forward.
* The Facebook page currently has 43 members. In order to increase the number of people who connected the office will put together a promotion. Three pieces of communication will be sent via the Presbytery wide email. The office will create a pamphlet that can be put on a bulletin board, and an insert that can be put on churches bulletins encouraging people to connect with our Facebook page. Ann, our Administrative Assistant will also tell people about our new webpage in this communication. It will be sent out at least a couple of times in the next months.
* A suggestion box has been created on our web page. You are invited to put suggestions for upcoming Presbytery meeting topics and or speakers in the electronic suggestion box.

2. Upcoming Presbytery meetings

* February 4
* The theme will be legacy because we will celebrate our 40th anniversary as a Presbytery.
* Paul Grier from the PCUSA Foundation will provide the program. The docket committee will put together what and when he will present.
* The Rev. Ken Green from the Board of Pensions will be present.
* There will be a celebration of the Presbytery’s 40th anniversary. Ann our new Admin will take care of the details. People will be invited to bring old pictures of Presbytery Events. There will be cupcakes in the shape of a flower purchased having a cake etc. etc.
* May 4
* Catherine Reid Walker will be our preacher.
* Diana Barber will be here to present on the topic of stewardship. Jay has contacted her and she has agreed to come without cost. The docket committee will set aside time for her presentation.
* The committee made a motion to the council to give an honorarium and reimburse her travel expenses. The motion passed at the last council meeting.
* October 27th
* J Herbert Nelson, Stated Clerk Of the PCUSA, will be at the October meeting.

**Presbytery approved to receive Program Strategy Report.**

**Clearwater Forest –** Rev. Cory Larsen from Ely reported for Clearwater Forest

* Called attention to the pamphlet and thanked the Presbytery for support of Clearwater Forest.
* Boundary waters trip for Senior Highs
* New worship space has been completed.
* Sign up for the Clearwater Facebook page.
* Opportunities for staff at Clearwater.
* Let Cory or Rich Swartwood know if you know of someone who would like to work.
* Hermitage has been updated. Pastors can go at no cost. Reservations are filling up quick.

Leslie Anderson thanked Cory Larsen for his work on setting up the new Presbytery web page.

She expressed her thanks for how much fun Snow Camp was at Clearwater, and reminded about clean-up day in May.

Ken Green reported that the Board of Pensions preliminary report indicates that funding is at 124%

Paul Rigstad reported on how the Westminster Church came to be in this building.

Sandy Utley reported on a Group Vacation Bible School Workshop, called “Group Vacation Bible School that will be held March 25 at Lakeside Presbyterian Church and invited all interested to attend.

She expressed enthusiasm for the Triennium Team that went this year.

**Self-Development of People Committee (SDOP)**

No report

The Moderator adjourned the meeting with grace before lunch at 11:47 a.m.

The meeting was called back to order at 1 p.m. by Moderator, Leslie.

Rev. Chris McCurdy led worship as the Presbytery celebrated its 40th Anniversary. He lifted up Galatians 5: 25-6:10 asking us not to forget the saints who came before us. As part of the Worship Service Leslie Anderson commissioned those present who were going on the PDA Mission Trip to Louisiana: The offering was taken for One Great Hour of Sharing.

Paul Grier from the Presbyterian Foundation passed out Presbytery of Northern Waters information from the Presbyterian Foundation and spoke to the items in that hand-out. Endowment provides a steady income for your church. He described the past, present and future role of the Presbytery

Past – Administrative, Mission, worship service for pastors,

Present – Resource, community, environment, boogie man, enemy

Future – Communication, Christian Education, more responsive, more resourceful, connector, leadership, guidance and support.

He said to give some thought to the kind of Presbytery you want to be and the kind of structure you want to be.

Who we are as congregations shapes who we are as a Presbytery.

Report of Roll Clerk and offering received:

Pastors 22

Commissioners 18

Commissioned Lay Pastors 4

Corresponding Members 5

Council/COM 2

Guests 11

Staff 2

64

One Great Hour of Sharing $449.00

Rev. Brad Carloss asked for a time of personal privilege to thank The Rev. David Oliver-Holder who is leaving the Bayfield Church and moving to Urbana, Illinois. Rev. Oliver-Holder thanked the Presbytery for his time here and the friendships he has made.

Rev. Carloss also spoke about his relationships with Portugal and said that he and Sheryl would be leaving the next day for two weeks in Portugal.

Moderator Leslie asked people to share remembrances of the 40 years since we became The Presbytery of Northern Waters and many people recalled different times and people who had been a part of the Presbytery.

Following the singing of “Precious Lord, Take My Hand” Moderator, Leslie asked for prayer requests and offered the benediction. Those on the prayer list included: Ella Dee, Rich Blood, Laurel, Sheryl and Brad, Betty Beck, Jim, Betty Starkey, Kim Johnson, Jessica, David Oliver-Holder, Lawrence Lee, Julie Sanford, Kelly, Bill Evans, Al & Dee Kitto.

**Presbytery approved** to adjourn at 3:22 p.m.

Betty Starkey

Minutes Clerk

**Next meetings of the Presbytery of Northern Waters**

**Thursday, May 4, 2017, Rice Lake, WI**

**Friday-Saturday, October 27-28, 2017, Presbyterian Clearwater Forest**